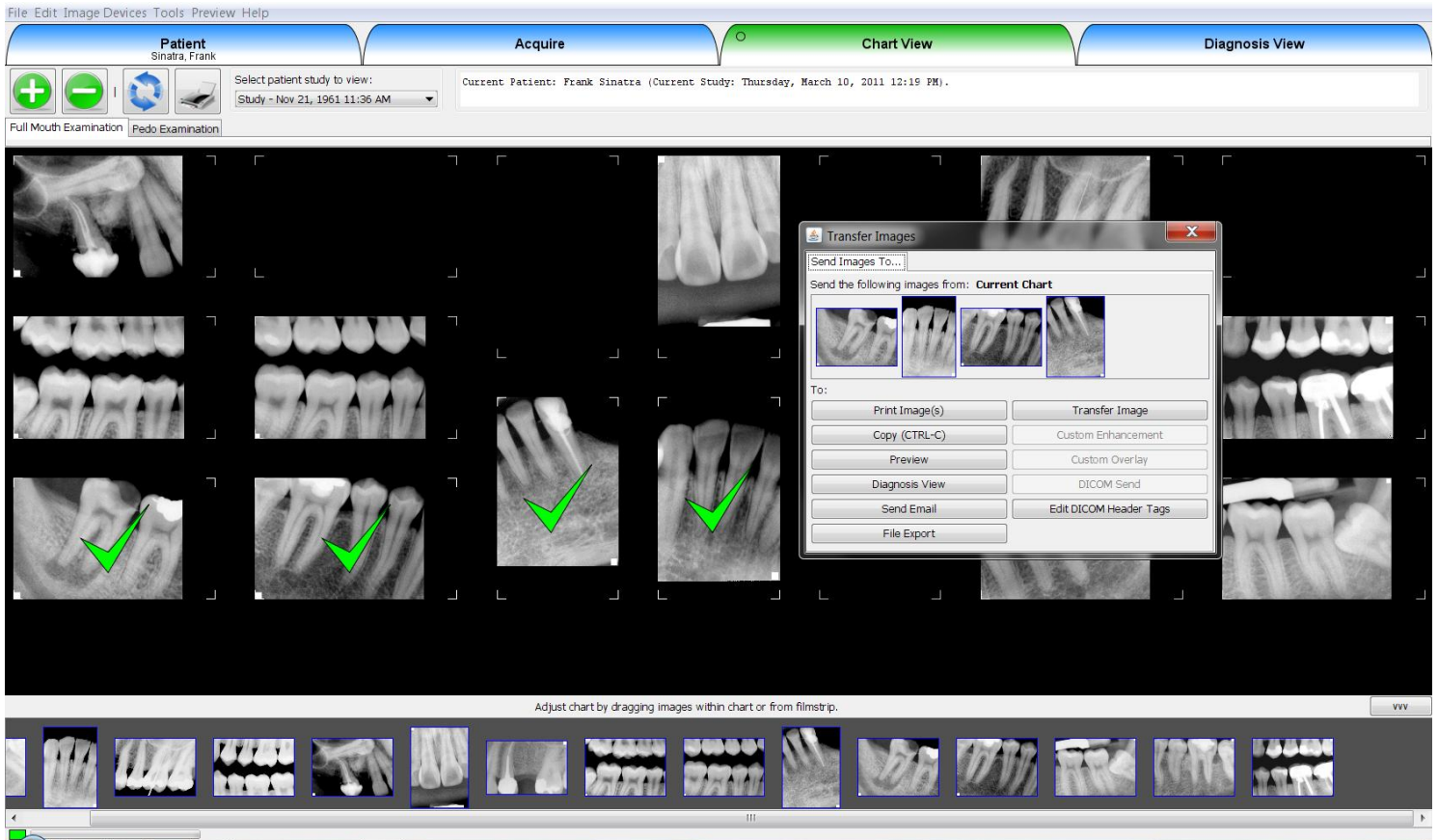
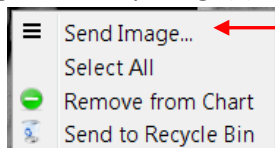


Understanding the Right Click Function



1. **Right click any image(s)** and then click **“Send Image”** on the menu to get the **Transfer Images** menu.



2. On the **Transfer Images** menu:
 - ✓ **Print Images:** Prints the image(s) in the sub-window.
 - ✓ **Copy:** Copies the image(s) so you can paste it into Microsoft Word, PowerPoint, or another application.
 - ✓ **Preview:** Click Preview, then click Keep On Top. This allows you to “float” the image on top of all other windows so you can look at the x-ray while typing in another software, like practice management software.
 - ✓ **Diagnosis View:** Sends the image(s) to the Diagnosis View tab.
 - ✓ **Send Email:** Only for Outlook. It will open an email and put the image(s) in a zip folder for easy emailing.
 - ✓ **File Export:** Allows you to export the image(s) in any file format to any location on the computer, like the Desktop.
 - ✓ **Transfer Image:** Let’s you transfer image(s) from one patient to another if you take x-rays under the wrong patient.
 - ✓ **Edit DICOM Header Tags:** Allows you to alter the image’s associated demographic metadata info.

3. **Right click the film strip** and click **“Create Film Strip”** window to **float the entire film strip** over all other windows.

